

REPORT TO THE COUNTY EXECUTIVE FOURTH QUARTER, 2006

ADMINISTRATIVE SERVICES

- Attended and chaired the Region 3 Homeland Security Planning Board Meetings.
- F.I.S.T. site visit to Ingham County to review their Tyler/MUNIS Financial accounting system.
- Regional Executive Board Summit meeting in Grand Traverse Resort.
- Initiated the Incident Management Team, and met with individuals of this team.
- Held a Marketing of Recreation Facilities meeting with staff from the Civic Arena, Golf Course, Community Center and Parks & Recreation.
- Meeting held to discuss pros and cons of the Cherry Lan document management system.
- Met with John Zidar of Motorola regarding follow up of 800 MHZ radios.
- Met with staff regarding the Incident Command Trailer lettering.
- Animal Control department on-call policy.
- Met with ISD regarding their service call policy and Xerox vs. Cherry Lan.
- Conducted interviews for the Regional Solution Area Planner position.
- Met with finance regarding the new software package integration.
- Luncheon with Mr. Bernell Wiggins, newly appointed Director of the Department of Human Services.
- Attended the Michigan Sugar 100th year Anniversary celebration.
- Met with Law Enforcement and City Officials regarding iSeries for 9-1-1.
- Assisted in coordination of the Veteran's Memorial dedication.
- Attended several budget meetings in regards to upcoming 2007 budget.
- Held a meeting with the staff of the Golf Course on various issues.